

Before you watch

A Match the words and the definitions. Then compare with a partner.

- | | |
|-------------------------|----------------------------------------------------------------------------------------------------------------|
| 1 apply _____ | a to read a document carefully and correct any mistakes |
| 2 business card _____ | b previous jobs that contribute to a person's knowledge and skills |
| 3 interview _____ | c to request something in an official way, usually by filling out a form |
| 4 format _____ | d a meeting in which someone answers questions to try to get a job |
| 5 proofread _____ | e to organize a written document a certain way |
| 6 work experience _____ | f a small, thick piece of paper with someone's name, company, job title, and contact information printed on it |

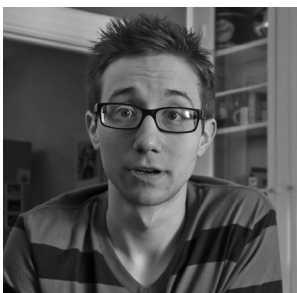
B PAIR WORK Ask and answer questions with each word in Part A.

While you watch

A Complete the sentences with the correct names of the characters from the video.



Wendy



Ben



Soon-mi



Nick

- 1 _____ gets nervous during interviews.
- 2 _____ isn't sure how résumés are formatted in the United States.
- 3 _____ has a network to help find a job.
- 4 _____ doesn't feel prepared for an interview.
- 5 _____, _____, and _____ have interviews soon.

